Minutes for Board of Directors Meeting
Tuesday, January 13, 2009

Present: Dianne Ford, President; Brianna Newton, Vice President; Ina Melbourne, Treasurer; Aimée Surprenant, Secretary
Regrets: Deborah Glassman, Director of Communications

1. Meeting called to order: 7:07 pm.
2. The agenda was approved.
3. Financial Update – Ina (report given at GM Jan 10th). There was a deposit of $2,490.00 which includes some membership renewals plus class and drop-in registration fees for the Winter 2009 session.

4. Communications Report & Plan – Deborah
    a. Dog members—tabled.
    b. Flyball updated—tabled.
    c. Secure page for minutes, constitution, policies, membership contacts—Dianne will send an update of the members page to Rick, Aimée will send forms and meeting minutes, etc. for the secure page.

5. Correspondence Report – Aimee, none.

6. Business Arising from Approved Budget – Dianne
    a. Equipment:
        i. Weaves –arrived will be billed to club ($405.00).
        ii. Tunnels: 20' 6" pitch: $259 +HST – free shipping and bags! – three via "Crash Test Toy – Free Strap"—The club will buy two new tunnels to give to Dianne Ford to replace the two she is lending to the club. This will allow us to have four tunnels available for the trial if necessary.
        iii. Double bar jump: Get specs to build a new jump—Ina to arrange.
        iv. Tire jump—ask trial equipment manager to rebuild Dianne Ford's tire jump.
    b. Workshops (agility & flyball)
        i. Flyball: April/May – flatwork—Brianna will contact Cheryl Steadman to discuss a workshop. Details will be worked out in consultation with Stephanie Conway.
        ii. Flyball: Nov/Dec – boxwork—Dianne will start discussions with possible instructors for a combined weekend agility/flyball workshop.
        iii. Agility: June/July – distance, obstacle discrimination; John McKinley from Nova Scotia to be approached.
        iv. Agility: Carolyn Dockrill (morning/full day??), trial strategy, steeplechase.
        v. Agility: Sept/Oct – flyball plus agility? Dianne will be contacting Shirley Ann Redl of D&S Dogs of Course to see if she would be

able/interested/available to do this workshop (two in one: agility one day, flyball box work another day). Shirley is a Masters AAC judge and has competed in Nationals many times.

7. Class Schedule / Instructor Schedule – Dianne.
    a. Stephanie Conway, head flyball instructor, will put together an instructor schedule for 2009 by February 1.
    b. Clarified that instructors cannot receive more than 3 gift certificates for $80 each in any calendar year regardless of how many classes they instruct or assist due to previously identified CCRA restrictions.

8. Registration process
    a. Online forms—tabled.
    b. Payments – manning payments—payments for next class session will be accepted at the Fun Trials at the end of each session.

9. First Aid Workshop Update and Nutrition Workshop Update – Brianna
    a. The venue for the First Aid workshop is reserved and paid for, Brianna will call to confirm. Brianna will also contact Heather Hillier to discuss what type of demo dog she prefers.
    b. Brianna and Rose will work on finding a date for the nutrition workshop.

10. Open Floor
    a. The BOD discussed whether drop-ins should be dropped if there is insufficient registration to recoup ring costs. Possibilities discussed were to ask participants to cover ring costs, subsidize drop-ins with registrations from other activities, or cancel them. In August 2007, drop-ins were cancelled due to lack of enrollment support for ring costs; however, no scheduled drop-ins have been cancelled in 2008. No formal motion was made. This will be discussed further at a General Meeting for policy development and membership feedback.

11. Future meeting
    a. The next BOD meeting will be on Tuesday, February 10, at 7:00 pm at Dianne's house.

12. The meeting was adjourned at 9:02 pm

Summary of action items:

1. Online forms to be developed (Deborah)
2. Secure members page Dianne will send an update of the members page to Rick, Aimée will send forms and meeting minutes, etc. for the secure page.
3. First aid and nutrition workshops—Brianna to firm up details for both.
4. Get specs for double bar jump. Ina will arrange to build. Ask trial equipment manager to reconstruct tire jump.

5. Contact John McKinley from True North Agility (Nova Scotia) for the June/July workshop; Start discussions with possible instructors for Agility/Flyball workshop in Sept/Oct. (Dianne)
6. Send an email to the Trial Committee re: recommended levels and classes for 2009 trial and forward email from N.S. dog folks requesting Masters (Dianne)
7. email to drop-in participants regarding rules of engagement (Dianne)