Minutes for Board of Directors Meeting
Tuesday, February 10, 2009

Present: Dianne Ford, President; Ina Melbourne, Treasurer; Aimée Surprenant, Secretary
Regrets: Brianna Newton, Vice President

1. Meeting called to order: 7:07 pm.
2. The agenda was approved.
3. Financial Update – Ina (attached)

4. Communications Report & Plan
    a. Dog members—tabled.
    b. Flyball updated—tabled.
    c. Secure page for minutes, constitution, policies, membership contacts—Aimée will send forms and meeting minutes, etc. for the secure page in a zip file to Dianne.

5. Correspondence Report – Aimee, survey from All Ruffed Up regarding the CanAm Cup. Forwarded to Brianna.

6. Business Arising from Approved Budget – Dianne
    a. Equipment—see Vice President's report (attached)
        i. Flyball: we will buy one used box from Cheryl ($400) but will pass on the second used box.
        ii. Flyball: jumps, sintrex—materials will be bought and Ina will arrange to build new jumps.
    b. Workshops (agility & flyball)—Fees for 2009 workshops were set at $85/session (audit other session for free) or $25 to audit.
        i. Flyball: April 11 – flatwork—Cheryl Steadman has agreed to give the workshop and we should have the used box by then so some box work will be included. The morning session (3 hrs) will be for beginners and the afternoon will be for more advanced dogs. Beginner dogs should have some food, ball, or tug drive. No aggressive dogs.
        ii. Agility: July 25–John McKinley from Nova Scotia has agreed to give the workshop. Dianne will make the arrangements. He charges $45/dog for a 3 hour session.
        iii. Agility: Sept/Oct –Dianne is continuing discussions with Shirley Ann Redl and Diane Mapes regarding this workshop.
    c. Liability insurance—the liability insurance was reviewed and found to be adequate. General liability is $2 million; Equipment is insured to $10,000 with 90% replacement cost. Directors are insured to $250,000 in connection with their duties.

7. New Business: Winter Classes and Subsequent Sessions

a. It was decided to continue with the present round of classes starting over with class 1. One or both of the fun trials may have to be cancelled to make up for the lost classes. We will be getting a credit for the barn rental for the cancelled classes.
b. Subsequent winter sessions will only include drop-ins given that a minimum number sign up to cover our costs.
c. Instructors: Angie West is on a leave of absence until April

8. Registration process
    a. Online forms—tabled.

9. First Aid Workshop (Jan 31) and Nutrition Workshop Update (Mar 1) – See Vice President's report (attached). Profits from the First Aid workshop were $453 of which half ($227.50) will be sent as a donation to DLCC.

10. Open Floor
    a. Visit by Baxter
    b. Deborah Glassman has decided to step down from her BOD position as Director of Communications, due to an unforeseen high workload at her work. While she is still interested and would love to help whoever steps into this position, her work has simply been requiring too much of her time and energy to be able to continue on the Board of Directors. Thus, we are looking for an individual who would be interested in serving on the Board in this position. The duties of the Director of Communications are listed below.

    2.7 Duties of the Board of Directors

    (e) Director of Communications

    i) shall oversee the content of the NADA, Inc. website, in collaboration with the President and the Webmaster.

    ii) shall oversee the publishing of a bi-annual newsletter for NADA, Inc. membership.

    iii) shall oversee press releases or public relations communications for NADA, Inc. in collaboration with the President.

    iv) shall be a resource for the Trial Committees when they do their press releases for any AAC-sanctioned or NAFA-sanctioned trials.

    Aside from these duties, the BOD members meet once a month (second Tuesdays at 7:00 – March and April – and then second Wednesdays June-October) to discuss ongoing club concerns and deal with financial and procedural decisions; meetings occur provided there is quorum present (3 of the 5 BOD members).

    If there is more than one individual who is nominated/volunteers, then membership will be notified and we will have a vote via email to fill this position.

Dianne: I would like to take this opportunity to thank Deborah for her service on the BOD as Treasurer (June'07-Oct'08) and Director of Communications (Oct'08-Feb'09). For those of you who don't know the full history, it was Deborah who first initiated this endeavor called Newfoundland Athletic Dog Assoc., and she was the one who found and secured our location. She has done a lot of work to develop this club, and for that we are very grateful! Thanks Deborah!!!

11. Future meeting
    a. We didn't set this—it should be March 10—where?

12. The meeting was adjourned at 9:02 pm (?)

Summary of action items:

1. Secure members page Aimée will send forms and meeting minutes, etc. to Dianne for the secure page.
2. Get materials for flyball jumps.
3. Dianne will continue to negotiate Sep/Oct agility/flyball workshop.

Vice Presidents Report February 2009

Our first aid workshop (first of the 2009 season!) went very well. The community centre was very spacious and affordable. Heather did a fantastic job. To find out how we did financially see Ina.

March 1st at 7pm will be our Nutritional workshop with Rose Browne at Memorial University.

April 11th will be our very first Flyball Workshop with Cheryl Steadman!!! She is doing this workshop for the cost of her transport (very generous). We are having beginners in the morning and intermediate in the afternoon. Pricing I feel should be similar to agility. I did mention to Cheryl that the beginner dogs would be beginner as they have no experience. That means anyone in the club could sign up their dog. She did ask for no aggressive dogs, and for the beginner class dogs need to have one of these three things: tug interest, food interest or ball interest. She feels if they don't it would take too much time.

We will be receiving a box from Cheryl prior to her arrival. I realize that originally we were going to focus on flatwork, but with a working box I think her adding it into her workshop would be beneficial. This is because we will need to teach the working box correctly, for both beginner and intermediate.

Flyball Equipment we have: One set (4 jumps) standard competition jumps, one set not standard jumps.

Flyball Equipment needed: all jumps painted, another set of standard jumps, sintra slots (plastic slots) we can purchase a slab of sintra here in NFLD. Possibility of making jumps out of it as well (I would need to look into that). Working box (one coming from Cheryl and another on order).