

NAME OF ORGANIZATION: Newfoundland Athletic Dog Association, Inc. (NADA)	DATE: May 26, 2019	REV.DATE: May 19, 2020
POLICY SECTION: Refund Policy		PAGE: Page 1 of 1

POLICY STATEMENT	Newfoundland Athletic Dog Association, Inc. (NADA, Inc.) may provide a full or prorated refund for classes, workshops, or trials on an individual basis. Refunds are provided via PayPal or cheque, and are not carried forward as club credit.
DROP-OUTS OR NO SHOWS WITH NO INJURY OR ILLNESS	<p>In the case of a workshop or trial:</p> <ul style="list-style-type: none"> - No refund will be given for any missed time or non-attendance at the event. <p>In the case of classes:</p> <ul style="list-style-type: none"> - If withdrawal is done at least 72 hours prior to the first class commencing, the handler will be given a full refund minus a 15% administration fee. - If withdrawal is due to registering in the wrong class as per prerequisites, a full refund will be provided if space is not available in the correct class. - If the first class has been attended, a prorated amount of 80% of the class fee may be given as a refund. - If two classes have been attended, no refund will be given. <p>In the case of drop-ins: No refund will be given.</p>
INJURY OR ILLNESS OF DOG OR HANDLER	<p>If the dog or the handler have an injury/illness that precludes them from participating in an event, written documentation from a health professional may be requested by the Treasurer.</p> <p>In the case of a workshop or trial:</p> <ul style="list-style-type: none"> - If the event has not commenced, a full refund may be given. - If the event has commenced and is longer than a 1 day event, a prorated amount may be given as a refund. <p>In the case of classes:</p> <ul style="list-style-type: none"> - If the class has not commenced, a full refund can be given. - If the class has commenced, a prorated amount based on remaining classes after notice provided will be refunded.
EXPULSION OR EXCUSING OF THE DOG/HANDLER FROM CLASS	<p>A prorated refund will be provided in the following circumstances:</p> <ul style="list-style-type: none"> - A dog is expelled from the course due to incidents. - A dog is deemed a poor fit to dog sports (psychological or physical demands for the sports). <p>No refund will be provided in the following additional circumstance:</p> <ul style="list-style-type: none"> - A handler is excused due to violation of NADA, Inc. code of conduct.
RESPONSIBILITIES	<p>Treasurer: The Treasurer will be responsible to process the appropriate refunds where necessary and with the proper documentation.</p>